

DIMOCK MATRIX

Team Members

HSCD:

Ron Borsellino
Kathy Hodgkiss
Dennis Carney
Gerald Heston
Fran Burns
Jackie Guerry
Helen Duteau
LaRonda Koffi

OPA:

Rick Sumtner
Joan Schafer
Roy Seneca

ORC:

Cecil Rodrigues
Heather Gray
Humane Zia

WATER DIVISION:

Victoria Binetti
Karen Johnson
Bill Arguto
Ellen Schmitt

State & Congressional Liaison:

Jennie Saxe

EAID:

Cindy Caporale
Cristina Fernandez
Cindy Metzger
Fred Foreman

	OUTSTANDING ITEMS	STATUS: As of May 22, 2012	DATE COMPLETED
1	Ft. Meade's review of Cabot's Quality Assurance.	On hold. Contact: Cindy Metzger	
2	Preparation of follow up to 2 nd 104e letter Ex. 5 - Deliberative	On hold until further notice. Contact: Cecil Rodrigues	
3	Record management; Litigation hold All correspondence.	Electronic copies to L drive in the future; hard copies to Paul VanReed. Contact: Cecil Rodrigues	

	COMPLETED ITEMS	STATUS: As of March 8, 2012	DATE COMPLETED
1	Point by point response to Cabot letter.	Draft forwarded to HQ on February 2, 2012. Contact: Dennis Carney, Mick Kulik	Completed 2/2/12

2	104e letter sent 1/6/12. Need to confirm this date. Wanted any data on wells. Evaluation of responses.	Date confirmed. 1/6/12 is correct. Contact: Cecil Rodrigues	Completed 2/8/12
3	Ft. Meade chemist; former employee of PADEP Determine if potential conflict of interest.	Humane contacted Denise Harris. No outright prohibition, but there are regulations concerning impartiality. An impartiality determination should be conducted. Bill Early is ethics official who will make determination. Cindy Metzger to send email request to Denise regarding determination. Cecil to discuss with Marcia. Resolved; no further determination is necessary (2/8/12). Contact: Humane Zia	Completed 2/8/12
4	Residential Frequently Asked Questions (FAQ) Final draft forwarded to HQ; confirm date.	No longer needed. Contact: Helen Duteau	2/8/12
5	Chronology of Dimock activities.	Dennis is revising based on the comments received. Contact: Dennis Carney	Completed 2/16/12
6	Who will attend the February 22, 2012 meeting with Cabot? Proposed agenda being developed.	Meeting is scheduled for February 22, 2012 at 10:00 AM in the Regional Response Center on the 8 th floor. Ron to send meeting agenda to Scott Perry (PADEP) when available. Agenda set & list of Cabot attendees has been received. Contact: Humane Zia	2/16/12
7	Sample matrix of 8 homes; cross check <div>Ex. 5 - Deliberative</div>	Karen completed this request from Shawn & shared w/ Dennis, Jerry & Victoria. Contact: Dennis Carney	2/16/12
8	Proposal to amend scope of removal action.	Final draft forwarded to Shawn & OSWER. Still be reviewed. Contact: Dennis Carney	2/16/12
9	<div>Ex. 5 - Deliberative</div>	<div>Ex. 5 - Deliberative</div>	Resolved 2/16/12
10	Data Outreach Plan Communication of data to residents.	Contacts: Press/Media – Mick Kulik State – Jennie Saxe Cabot – Humane Zia Residents – Helen Duteau & Trish Taylor	Completed 3/6/12.

11	Development of a “decision tree”. Includes data review, resident notification, communications & decision making.	Contacts: Kathy Hodgkiss, Jerry Heston, Cindy Caporale	Completed 3/8/12.
12	A new Fact Sheet is needed to use when sampling results become available.	Contact: Helen Duteau	Completed 3/8/12
13	Data Communication Strategy Communication of data to PADEP & Cabot. Privacy issue.	Contacts: Press/Media – Mick Kulik State – Jennie Saxe Cabot – Humane Zia	Completed 4/10/12